

## Minutes of AGM 23<sup>rd</sup> Sept 2021

**WICCI Trustees Present:** Donald Macleod, Iain Macaulay, Lindsay Macleod, Mairi H Macdonald, Don Maclean, Margaret Eaves, Mabel Macleay, Donald John Macdonald

**Also present:** Andrew Sim, Gail Allan, Jennifer Mackenzie, Helen Sandison

**Apologies:** Christina Maciver, Jessie Murray, Joanne Adamson, Mags Macneil

### 1. Minutes of meeting 17<sup>th</sup> September 2020 AGM approved. No matters arising.

### 2. Reports

#### Chairman - Donald Macleod

Firstly, Donald offered apologies for the delay in holding the meeting due to covid restrictions. Donald explained that OSCR have extended the date in which accounts can be submitted so these will be done.

Donald reflected on what has been a difficult year due to covid and thanked the staff for taking furlough. Donald went on to thank the trustees for their patience and for their support during the year. Although staff were on furlough and the centre was closed, the social fund was still helping people.

To date, the social fund has helped 430 people across the Western Isles. Donald expressed thanks to Macmillan for providing the funding to be able to address these issues at a local level.

Donald recognised the contribution that Kay Mackinnon makes in dealing with applications, helping applicants with form-filling and sending them on to WICCI.

Donald noted that Christian moved on from his post as administrative assistance for WICCI in 2020 and accepted a full-time job in the Stornoway Primary, he thanked Christian for all his work. Donald explained that Jennifer returned to post in May 21 and thanked her for returning. Although, we hear today that she is moving on to another post and we wish her well when the time comes.

On behalf of the board, Donald went on to thank Helen for all her hard work. Much of WICCI's success can be attributed to Helen's hard work, commitment and dedication.

Two specific grants were received in the last year – one from the Corra Foundation to help with covid protection measures.

Donald wanted to particularly mention the 2<sup>nd</sup> grant received which was a grant of £4000 from YPI won by 2 Sir E Scott students – Isla Scott and Emma Macsween. All of their preparation for their presentation was done in lockdown, their presentation was excellent and they put a lot of hard work into it.

It was noted donations have been unsolicited and WICCI did not undertake any fundraising activity, in line with the Macmillan agreement.

We are however grateful for all donations received.

Donald explained that some dialogue and consultations had begun with a number of local community windfarm companies regarding possibility of grant funding. We had been getting positive feedback when the cable failed. Although the cable has been repaired, they expect it to take a year to get back to the level of community benefit that was being dispersed prior to the cable failure. They will be approached at a later date.

At the end of 2020, WICCI received the fantastic news that Macmillan Cancer Support had approved a further 3-year funding package for WICCI, just as the original 3-year package was coming to an end. On behalf of the board, Donald went on to thank them for this. In particular, he wanted to thank Janice, Joanne and Lorraine.

Moving forward, Donald noted the worry that may lie ahead for residents of the Western Isles – increasing fuel costs, fuel poverty, reduction of Universal Credit – all of which have serious implications for our client base. At a time when there is an impact on charitable giving, we will remain positive and work with Macmillan to help improve the cancer journey.

#### Treasurer – Lindsay Macleod

Lindsay highlighted the main points for the accounts.

Income for 2020 was £141k which is up £7000 from the previous year.

Donations were down slightly, not a surprise due to covid, at £9000 which is down from £24,000 the previous year.

Expenditure was also down from £145k to £122k. Not surprising given the centre was closed. Savings in running costs, postage and stationery costs attributed to this.

Net income was £31,000 up from £16,000. That income was retained and carried over.

Furlough Scheme helped cover staff costs.

118 social fund applications were approved during this time, totalling £55,000. This is a significant amount being put back into an Island Community.

Lindsay went on to thank Macmillan for the promise of another 3 years funding.

Thanks to CIB for their support this year in preparing reports.

#### WICCI Development Manager – Helen Sandison

Helen began by thanking Donald and the trustees for looking after Staff and the operational activities of WICCI during furlough.

It had been so encouraging seeing the numbers that were coming through the doors of the centre prior to covid, and then to have to close the doors as covid struck was very difficult.

Helen offered special thanks to Donald for the help he gave the Sir E Scott girls with their YPI project.

Helen thanked Christian for his help and the work he did on the social fund database.

She then thanked the Macmillan nurses for their help and support, and also thanks to Kay Mackinnon for the help she gives to the applicants while filling out the forms, when they have so much more on their plates.

Thanks to Gail for her work in her role in getting the Macmillan team together in driving through a lot of change, which is great to see in the Western Isles.

Special thanks to Joanne for her work in securing the funding for WICCI over the next 3 years and the support she gives to her.

For 2021 we will be working towards a 'new normal'. Folk are still worried about coming out but we are seeing slow improvements. Looking forward to rolling out more treatments, more WICCI work being done in the Southern Isles and progressing the idea of ICJ in the Western Isles.

Helen mentions that she is looking forward to advocacy work to help those needing help in the upcoming months.

The Gift Boxes will be available in the coming weeks. These will be available for purchase by family or friends wishing to treat someone who is going through cancer treatment, or has gone through treatment. Helen thanks the local suppliers who the items have been purchased from.

Helen concluded by thanking all in attendance.

### **3. Resignation and Appointments**

Current terms state that we have a maximum of 12 trustees and all existing trustees have agreed to continue.

1/3 of Trustees must retire on rotation annually, and be re-elected if they so wish.

The exception to this being the Macmillan representative on the board, which is a 3-year appointment.

This year Lindsay, Don and Iain are required to retire. All wish to stand again – Mabel and Mairi Helen agreed to re-elect them.

Andrew Sim has requested to join the board and he has submitted all relevant forms. Iain and Mabel nominated him and he was warmly welcomed by the Chairman and trustees. Andrew brings a wealth of experience and knowledge to WICCI. Helen and Donald will arrange to meet with Andrew and update him on his role as WICCI Trustee.

There is now a full complement of trustees on the WICCI Board.

### **4. Appointment of Office Bearers**

Before proceeding, Donald mentioned that Helen was currently doing all the secretarial work so a new secretary would be unnecessary at this point, but would be reviewed at any time.

Chair - As Chair, Donald must resign his role and Iain will take over. Iain, as Vice Chair, thanks Donald for his hard work over the last 12 months and for his leadership in securing the 3-year funding - a lot of that is down to the direction and support given by Donald.

Along with Helen and Lindsay, and Macmillan, Donald has led WICCI during a difficult 12 months.

This has meant that the people we wanted to help, those with cancer, were being helped. Iain then nominates Donald to return as Chair. Mairi Helen seconded that. Donald agreed to return as Chairperson.

Vice Chair – Donald thanked Iain for his support throughout the year and more than happy to nominate Iain as Vice Chair. Don seconded the nomination. Iain agreed to return as Vice-Chair.

Treasurer – Donald thanks Lindsay for her work over the years and has no hesitation in nominating Lindsay as treasurer. Seconded by Andrew. Lindsay agreed to return as Treasurer

Secretary – as previously mentioned, Helen is currently doing all the secretarial work but if needed, a secretary can be nominated at any time.

### **5. Appointment of Auditors**

Donald has no hesitation in recommending CIB as the auditors for the year to come, having worked with them over the years and during a tough year with Covid. All trustees agreed.

### **6. AOCB**

Helen received a message from Joanne Adamson. She sends her apologies and is delighted to support WICCI for another 3 years. It's an exciting time for ICJ in the island and she can see WICCI playing a crucial role in that.

Gail thanked Helen for all her help since she arrived and she is looking forward to working to WICCI. Gail is keen to have local solutions and recognises the hard work WICCI does.

Andrew thanked everyone for welcoming him and is looking forward to working with everyone.

Mabel mentions how proud WICCI should be of what has been achieved over the last year – a hard year – well done everyone. Special thanks to Helen and Donald.

Donald wished Jennifer all the best in her new role and Jennifer thanked Donald and Helen, and the trustees, for welcoming her back earlier in the year.

Donald concluded the AGM and thanked all for attending.